

Step-by-step Admission Procedure for the Preparatory Department of Kyiv National Linguistic University

Admission to the Preparatory Department of Kyiv National Linguistic University is carried out through the Unified Interagency Information System of Ukraine ([Study in Ukraine](#)).

Please, carefully read the steps below and follow the prescribed procedure.

Step 1. Remote Submission of Documents

To be admitted to the University, an applicant must create an electronic user account through which an electronic application form is submitted for the issuance of an electronic invitation.

The following documents shall be attached to the application:

- passport / identity document of a person without citizenship, namely the page containing the photograph;
- document confirming complete general secondary education / school-leaving certificate / certificate of secondary education, together with the academic transcript;
- colour digitised image of the applicant's face.

Electronic copies of documents must be uploaded in PDF or JPEG format and must be of sufficient quality for reading, data identification and document verification.

The document confirming complete general secondary education / school-leaving certificate / certificate of secondary education, together with the academic transcript, must be translated and certified in the country of origin in the manner officially applicable in that country for such certification, including consular legalisation, in particular legalisation by the relevant diplomatic mission or consular office of Ukraine abroad.

Step 2. Electronic Registration and Invitation

The University shall review the application for an electronic invitation within five working days of its receipt and decide whether to make an educational offer or refuse to provide such an offer.

If the foreign applicant confirms acceptance of the educational offer, the Unified System shall generate an electronic invitation bearing the electronic seal of the higher education institution.

The electronic invitation shall be valid for six months from the date on which the qualified electronic seal of the University is affixed to it.

Step 3. Application for a Type D Visa

You must submit documents for a Type D visa to the Embassy or Consular Office of Ukraine. For this purpose, you must provide the electronic invitation number and apostilled documents.

The full list of documents required for a visa application is available on the website of Ukrainian State Centre for International Education of the Ministry of Education and Science of Ukraine at the following link: <https://studyinukraine.gov.ua/visa-requirements/>

Step 4. Final Enrolment and Payment

Upon arrival in Ukraine, you must:

- sign an agreement on the provision of educational services;
 - pay the tuition fee for studies at the Preparatory Department;
 - thereafter, the University shall issue an electronic enrolment order in the Unified State Electronic Database on Education (EDEBO), which officially grants you the status of a student of the Preparatory Department.
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